

# HR EMPLOYEE SURVEY

STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	DO NOT KNOW	VERY IMPORTANT	IMPORTANT	NOT IMPORTANT
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**QUALITY WORK ENVIRONMENT**

1	MY HR OFFICE PROVIDES FLEXIBILITY IN MY WORK SCHEDULE.	<input type="checkbox"/>						
2	I AM PROVIDED TRAINING TO GET MY JOB DONE.	<input type="checkbox"/>						
3	TEAM CONTRIBUTIONS ARE REWARDED.	<input type="checkbox"/>						
4	INDIVIDUAL CONTRIBUTIONS ARE REWARDED.	<input type="checkbox"/>						
5	MY HUMAN RESOURCE OFFICE REWARDS INNOVATION.	<input type="checkbox"/>						
6	WORKING CONDITIONS (E.G., NOISE LEVEL, TEMPERATURE, VENTILATION, CLEANLINESS, SPACE, LIGHTING) ARE ACCEPTABLE.	<input type="checkbox"/>						
7	MY SUPERVISOR EMPHASIZES QUALITY IN OUR WORK PRODUCTS.	<input type="checkbox"/>						
8	A SPIRIT OF COOPERATION AND TEAMWORK EXISTS IN MY HR OFFICE.	<input type="checkbox"/>						
9	MY HR OFFICE SUPPORTS AN ENVIRONMENT WHERE PEOPLE FEEL SAFE TO TAKE RISKS.	<input type="checkbox"/>						
10	I AM PROVIDED ADEQUATE TOOLS TO GET MY JOB DONE (E.G., COMPUTERS, REFERENCE MATERIAL, ETC.)	<input type="checkbox"/>						
11	I VIEW MY HUMAN RESOURCE OFFICE AS A PROFESSIONAL ORGANIZATION.	<input type="checkbox"/>						
12	HUMAN RESOURCE OPERATIONS ARE CONDUCTED IN AN ETHICAL MANNER.	<input type="checkbox"/>						
13	MY HUMAN RESOURCE OFFICE FOSTERS AND USES INNOVATIVE HUMAN RESOURCE PRACTICES.	<input type="checkbox"/>						

**LEADERSHIP/MANAGEMENT**

14	I CONSIDER MY MANAGERS AND SUPERVISOR TO BE HUMAN RESOURCE PROFESSIONALS.	<input type="checkbox"/>						
15	MY MANAGEMENT PROPERLY BALANCES THE NEEDS OF THE PROGRAM OFFICE WITH THE NEED TO SPEND MONEY WISELY.	<input type="checkbox"/>						
16	MY SUPERVISOR ACTS AS A RESOURCE IN HELPING ME TO SUCCEED.	<input type="checkbox"/>						
17	I AM GIVEN THE AUTHORITY TO MAKE APPROPRIATE DECISIONS.	<input type="checkbox"/>						
18	MY SUPERVISOR SOLICITS MY OPINIONS AND IDEAS.	<input type="checkbox"/>						
19	POLICY AND ISSUES AFFECTING MY WORK ARE COMMUNICATED TO ME IN A TIMELY MANNER.	<input type="checkbox"/>						
20	I RESPECT THE LEADERSHIP ABILITIES OF MY IMMEDIATE SUPERVISOR.	<input type="checkbox"/>						
21	WORKLOAD IS DISTRIBUTED FAIRLY.	<input type="checkbox"/>						

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22 MY SUPERVISOR REGULARLY COMMUNICATES WORK PRIORITIES AND DIRECTIONS.

<input type="checkbox"/>							
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23 THE MORALE IN MY HUMAN RESOURCE OFFICE IS HIGH.

<input type="checkbox"/>							
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24 MY MANAGEMENT SUPPORTS A FAMILY-FRIENDLY WORK ENVIRONMENT

<input type="checkbox"/>							
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**SERVICE/PARTNERSHIP**

25 MY HUMAN RESOURCE OFFICE IS RESPECTED BY ITS CUSTOMERS.

<input type="checkbox"/>							
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26 I PARTICIPATE WITH MY PROGRAM OFFICES IN THEIR STRATEGIC PLANNING EFFORTS.

<input type="checkbox"/>							
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27 I PARTICIPATE WITH MY PROGRAM OFFICES IN THEIR HUMAN RESOURCE PLANNING AND REQUIREMENTS DEVELOPMENT.

<input type="checkbox"/>							
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28 I WORK WITH MY PROGRAM OFFICES SO THAT THEY CAN ADEQUATELY DESCRIBE THEIR HR NEEDS.

<input type="checkbox"/>							
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29 I WORK EFFECTIVELY WITH THE PROGRAM OFFICES WHEN CARRYING OUT THE REQUESTED SERVICES.

<input type="checkbox"/>							
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30 I WORK PROACTIVELY WITH MY PROGRAM OFFICES TO RESOLVE PROBLEMS ONCE DECISIONS ARE MADE.

<input type="checkbox"/>							
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31 I KEEP SENSITIVE INFORMATION TOLD TO ME BY EMPLOYEES, SUPERVISORS AND/OR MANAGERS CONFIDENTIAL.

<input type="checkbox"/>							
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**MISSION GOALS**

32 MY MANAGEMENT CONTINUOUSLY SEEKS TO IMPROVE OUR ORGANIZATION.

<input type="checkbox"/>							
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33 I UNDERSTAND THE ROLES AND RESPONSIBILITIES OF MY HUMAN RESOURCE OFFICE.

<input type="checkbox"/>							
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34 I UNDERSTAND THE MISSION(S) OF THE PROGRAM OFFICE(S) I WORK WITH.

<input type="checkbox"/>							
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35 MY HUMAN RESOURCE OFFICE ADDS VALUE TO THE ACCOMPLISHMENT OF THE AGENCY MISSION.

<input type="checkbox"/>							
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36 MY HR OFFICE MEASURES PERFORMANCE AGAINST GOALS AND OBJECTIVES.

<input type="checkbox"/>							
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37 I WORK WITH MY CUSTOMERS TO ENSURE THAT, AS A TEAM, WE MEET THE ORGANIZATION'S GOALS.

<input type="checkbox"/>							
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38 OVERALL HOW WOULD YOU RATE THE QUALITY OF WORKLIFE IN YOUR HUMAN RESOURCE OFFICE: (check the ONE most appropriate answer)

- A. EXCELLENT
- B. ABOVE AVERAGE
- C. AVERAGE
- D. BELOW AVERAGE
- E. UNSATISFACTORY

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>