

HR Automation Council Meeting Notes

February 5, 2004 meeting

The February meeting was held in Nassif conference room 7418 from 11:00 am to 12:00 pm. Yadira Bermea, Associate Director for HR Systems, led the meeting which had participants from most of the DOT modes and telephonic attendance by several employees from Volpe and the FAA Aeronautical Center.

FPPS Update

- Staff from DOT, DOI (NBC), DHS, NFC, and OPM met Jan 13-14 to begin discussions on the migration of TSA and USCG to NFC.
- The DOT Requirements Validation Workshop was conducted Jan 20-23 to clarify and establish a baseline for DOT migration requirements and to identify delivery time requirement.
 - The group identified 134 system change requests to be prepared by DOI to accommodate DOT must-have requirements. DOI is analyzing the resource requirements needed to make these system changes (programming hours, etc).
 - The group also identified 422 business process changes that DOT will need to make. DOT will analyze and update internal migration activity schedule to incorporate the business process changes into training, testing support w/DOI, LMS, and Data Warehouse deliveries, etc.
- Efforts are still underway to secure funding to cover the FPPS budget deficit.
- Some upcoming activities include:
 - DOT/DOI meeting to synchronize schedules;
 - DOT/DOI present to and request approval from the DOT Steering Committee a proposed revised migration schedule;
 - Second meeting on the TSA/USCG migration to NFC;
 - Concentrated FPPS training for HR Solutions Team to gain greater insight on DOT's business process changes and how to integrate into FPPS training classes.

FPPS Datamart

Bill Rutherford briefed the council that the FPPS Datamart will become available to DOT users during the non-FAA migration. Bill added that BRIO, the Datamart web-intelligence tool, was recently purchased by Hyperion which will result in restructured licensing. Bill will keep us posted.

Recruitment One Stop

Maraia Johnson, Associate Director for Employment and Executive Resources, briefed the council on OPM's Recruitment One Stop initiative and DOT's related QuickHire initiative.

- For the status of Recruitment One Stop, Maraia provided a hard copy OPM slide show which portrays history and status of the project. Council members can also get update status directly from OPM's web site at http://www.opm.gov/egov/recruitment_status.asp.
- Federal Highway Administration serves as DOT's executive agent for deploying and running QuickHire, the department's automated recruitment system. DOT administrations are on a migration schedule for QuickHire that should be completed in the summer of FY 2004. Some modes are giving staff, e.g., Cindy Westray moved from OST and Valerie Jones moved from FRA to FHWA. Other modes will provide funding via MOU's, which are currently being staffed in the modes.

Learning Management System (LMS)

Deb Hanlon, the LMS Project Lead, provided council members with a comprehensive briefing on LMS, including program objectives, drivers, status, structure, upcoming milestones, challenges, and next step steps.