

DEPARTMENT OF TRANSPORTATION  
OFFICE OF THE SECRETARY

Action Date

For Information Only

DEPARTMENTAL PERSONNEL MANUAL

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DPM BULLETIN NO. 540-36

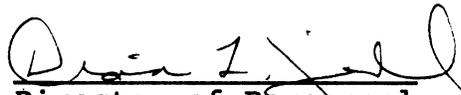
DATE: JAN 30 1990

SUBJECT: Task Force to Revise Departmental Performance  
Management and Recognition System (PMRS)

As mentioned in the last Personnel Council meeting, we are establishing a task force to review and recommend improvements to the Departmental Performance Management and Recognition System. The task force will include a representative from each of the Operating Administrations.

Among the issues the task force will consider are ways to make the rating process less difficult and to ensure that summary ratings accurately reflect employee performance; the potential to develop a department-wide narrative appraisal form; the decoupling of awards from a numerical performance rating; and the possibility of changing the terms used to describe the five summary rating levels.

The first meeting of the task force is scheduled for Thursday, February 15, 1990, at 10:00 a.m. in Room 4440. We ask that you nominate a task force member who has sufficient time to work on this important project, has experience with the performance management program, and has the authority to represent your Administration. The task force will issue its recommendation on revisions to the PMRS within 60 to 90 days. Please forward your Administration's task force nomination to Jan Karicher of my staff in Room 9100 (M-16) by February 9, 1990.

  
Director of Personnel

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