
1-7. Leave and Holidays

b. **Holidays.** (2) If an "in lieu of" holiday provided for all or most full-time employees falls on a part-time employee's regularly scheduled workday, it is the policy of the Department to grant excused absence to the part-time employee. To require part-time employees to report to work when all or most other full-time employees are absent would not be in the best interest of either the employee or the agency.